

MANUELA RIS-SCHOFIELD

4240 Ennisclare Drive, Rockwood, Ontario, N0B 2K0
(Home) 519-856-8295, mschofield@xplornet.com

REGULATORY AFFAIRS RELATED EXPERIENCE

ENERGY CONSULTANT, ELENCHUS RESEARCH ASSOCIATES

(JUNE. 2007 – JAN. 2008) – (JAN. 2009 – PRESENT)

- Assisted and/or prepared Cost of Service Rebasing Applications for multiple electric local distribution companies (LDC).
- Prepared various position statements or papers to address province-wide regulatory issues.
- Evaluation of LDC performance under incentive rates.

REGULATORY AFFAIRS OFFICER, OAKVILLE HYDRO ELECTRICITY DISTRIBUTION INC.

(NOV. 2004 – JUNE 2007)

- Prepare all documentation and submissions required to meet the regulatory requirements of the Corporation.
- Prepare and present business cases with senior management to the Ontario Energy Board for rate increases and hearings.
- Ensure that the corporation operates in continuous compliance with OEB regulations.
- Provide impact assessments to senior management and external advisors and draft responses and position papers for submissions and reports released by the IESO and the Ontario Energy Board.
- Through the Rate Making Process, highlight opportunities for cost savings and profit maximization, while minimizing rates impacts to customers.
- Support the President and CEO in advising management on business issues within the context of the regulatory requirements of the Ontario Energy Board.
- Assist in creating a work environment that facilitates senior management's understanding and support of change and enable them to achieve their goals within the parameters of the regulatory requirements.

Major Projects Completed:

- Two 2008 Cost of Service Rebasing Applications.
- 2005 Rate Adjustment, including developing and coordinating response arguments for the oral hearing.
- 2006 EDR Application.
- Cost Allocation including Data Load.
- Smart Meter Multi-residential Pilot Project.
- Smart Meter Investment Plan.
- ARC internal review, creation of a compliance plan and checklist.
- Demand Side Management Project – tracking program development, progress and cost.
- Implemented PIPEDA privacy requirements within the corporation.

IT RELATED EXPERIENCE

CONSULTANT PROGRAMMER ANALYST FOR OAKVILLE HYDRO (04/2003 – 11/2004)

- Created and ran internal reporting for RRR filing and MPMA rebates
- Created reports for regulatory requirements using various query and reporting tools

CONSULTANT PROGRAMMER ANALYST FOR WEEKENDERS CANADA (1999-2001)

- Developed and maintained in-house order fulfillment software package
- Year 2000 software compliance

CONSULTANT PROGRAMMER ANALYST FOR BECTON DICKINSON (1999)

- Implemented SAP ERP software and developed interfaces between legacy and SAP system
- Coordinated timing, dependencies, and deadlines for data downloads

CONSULTANT PROGRAMMER ANALYST FOR ED SMITH AND SONS (1998-1999)

- Developed and maintained in-house manufacturing and financial software
- Year 2000 software compliance

CONSULTANT PROGRAMMER ANALYST FOR ROCKWELL AUTOMATION (1996-1998)

- Implemented Peoplesoft ERP software and developed interface between legacy and PeopleSoft systems
- Developed system conversion plan

PROGRAMMER ANALYST FOR WESTBURNE INDUSTRIAL ENTERPRISE (1994-1996)

- Developed and maintained in-house purchasing and order fulfillment systems
- Trained users

PROGRAMMER ANALYST FOR HUMPTY DUMPTY FOODS LIMITED – MONTREAL (1993-1994)

- Developed and maintained in-house manufacturing software

SKILLS and EXPERTISE

- Expertise in rate making and cost of service rebasing applications.
- Solid understanding and knowledge of regulatory processes and principles.
- Excellent analytical, problem solving and decision making capabilities.
- Strong documentation and organizational skills.
- Experience dealing with all level of management, as well as regulators, interveners and customers.
- Strong team player, but also work well independently.
- Excellent track record of getting tasks completed on time.
- Adapt well to changing situations and work well under pressure.
- Self motivated and dedicated.
- Capable of learning easily and quickly.
- Fully bilingual in English and French.

EDUCATION

HARIOT-WATT UNIVERSITY, EDINBURGH (2007-2009)

- MBA
Finance, Accounting, Project Mgmt, Marketing, Economics, Strategic Planning, Organisational Behaviour, Negotiation

CDI College of Business and Technology, Montreal (1992-1993)

- College Diploma in Computer Programming

Dawson College, Montreal (1989-1991)

- College Diploma in Illustration and Design